

- **MINUTES**
- **TOWN OF BELMONT**
- **BOARD OF SELECTMEN**
- **CHENERY MIDDLE SCHOOL**
- **FACULTY DINING ROOM**
- **Wednesday, April 7, 2010**
 - **6:30 PM**

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- **CALL TO ORDER**

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- A special meeting of the Board was called to order at 6:30 pm by Acting Chair Ralph Jones in the Faculty Dining Room at the Chenery Middle School. Selectman Angelo Firenze and newly-elected Selectman Mark Paolillo were present. Town Administrator Tom Younger and Assistant Town Administrator Jeff Conti were also present.

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- Acting Chair Jones welcomed Mr. Paolillo to the Board of Selectmen.

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- **QUESTIONS FROM TOWN RESIDENTS**

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- There were no questions.

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- **ACTION BY APPOINTMENT**

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- **Vote to Reorganize**

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- *The Board moved:* To appoint Selectman Jones as Chair of the Board of Selectmen.

- The motion passed unanimously (3-0).

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- *The Board moved:* To appoint Selectman Paolillo as Vice Chair of the Board of Selectmen.

- The motion passed unanimously (3-0).

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- Chair Jones noted that in these difficult budget times, he would like to delegate specific items to his fellow board members. He asked that Selectman Firenze continue to keep a “to do” list and that he work on establishing the goals and priorities for the Board. Chair Jones asked Selectman Paolillo to take the lead on the budget process.

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- **Discussion of Budget Status**

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- Town Administrator Younger noted that an “available revenue” budget is being worked on and that he and Town Accountant Hagg are now about \$20K away from the

goal number. In doing this, he has met with various department heads. He added that he will present the “available revenue” budget on Monday, April 12.

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- The Board briefly discussed the timing and amount of a potential override.
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- The Board then discussed the ramifications of Town Meeting motions on the budget made by members on the floor.

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- Chair Jones noted that FY12 should be considered in this year’s budget conversation, as it is likely to be a dire year fiscally.
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- Selectman Paolillo suggested that the Board consider reaching out to the community to provide information on the budget and override.
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- The Board briefly discussed the Capital Budget allocation and noted that it will cover the major needs for FY11.
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- **Authority of Third-Party Health Plan Administrator**
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- Chairman Jones said that when the Town adopted its self-insured health plan, the Warrant Committee urged that the plan be managed by a third-party professional administrator. The Warrant Committee felt that this would be particularly important in the event that there were appeals from employees about the terms of the plan. ~While the Town has hired the third-party administrator, it has not yet given the administrator the authority to make recommendations on employee appeals, should they arise. Selectman Firenze added that the Board of Selectmen would then rely on these recommendations as the process for responding to appeals.
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- *Chairman Jones then moved:* That the Town Administrator amend the contract with the third-party administrator to add this function (making recommendations on employee appeals) to its responsibilities, and that the cost of this amendment to the contract be paid by the self-insurance fund.

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- The motion passed unanimously (3-0).
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- **BOS Representatives to Other Committees**
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- *The Board moved:* To appoint Chair Jones as the Board’s representative to the Warrant Committee and Selectman Paolillo as the Board’s representative to the Capital Budget Committee.

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- The motion passed unanimously (3-0).
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- **Town Meeting Motions – Approval by Selectmen**
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- Mr. Conti noted that the Board should be familiar with the Town Meeting Motions before Town Meeting. The Minuteman motion needs to be consistent with

Minuteman school committee's language, which states that every community has to approve the feasibility study by June 30th and the motion reflects that this is a motion to borrow money. Selectman Paolillo added that if one member town votes against this, it is defeated. However, Minuteman may decide to use their operating funds to spend on feasibility, and we have no authorization over that.

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- Mr. Conti said that he will contact Town Counsel to get clarification over this issue. Chair Jones said that to make a campus that is too large even larger does not make any sense at all.

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- Mr. Conti then noted the motions that have been adjusted. He said that a revised copy of the Town Meeting Motions will go out to Town Meeting members. Mr. Conti said he will check on the date of the flood plan map, as well.

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- Mr. Conti noted that on Tuesday morning, April 13, there will be a Town Meeting preparatory meeting with the Chair of the Board of Selectmen, the Warrant Committee Chair, and new Town Clerk.

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- **King of Thailand Proclamation**

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- Mr. Conti requested that a Board member attend the King of Thailand Proclamation event to be held on Sunday, April 18, at 1:30 at Patou Restaurant. Selectman Paolillo said he would attend.

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- The Board moved to adjourn the meeting at 7:15 pm.

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